

Horshader Community Development Trust Director

Roles and Responsibilities

Directors are expected to act together as a board or committee to realise the values and purposes of the Charitable Trust and to comply with legislative and regulatory requirements. They have a collective general duty of care for the charity.

The principal duty of a Director is to ensure that the Trust is administered properly, responsibly and lawfully, and that it can account for its activities and outcomes both to OSCR and to the community. In order to do this a Director must:

1. Act in the interests of the Trust;
2. Ensure that the Trust operates in a manner that is consistent with its objectives and purposes as laid out in the constitution or governing document;
3. Act with the care and diligence that it is reasonable to expect of a person who is managing the affairs of another person;
4. Declare any conflict of interest, and not take part in any discussion or decision on the matter;
5. Agree, and regularly review, the trust's policies and procedures, including training for Directors, and ensure procedures for overseeing compliance with legal responsibilities and regulations (e.g. employment legislation, health and safety, data protection) are in place;
6. Apply an appropriate duty of care to paid staff and volunteers.