

Minutes of the HCDT Board Meeting on 31 January 2019

Present: Flora MacLeod; Alisdair Wiseman; Domhnall MacLeod; Mary Maclean and Alan Murray (Development Officer).

Apologies: Jimina MacLeod

Venue: Raebhat House.

Housekeeping

- **Previous Board Meeting minutes:** Flora signed the previous Board Meeting minutes and added them to the Minute Book.
- **Bank signatures:** Flora and Mary signed some paperwork for the new bank accounts.

Gardening w/ David Murdo

- **Polycrub Allotments:** David Murdo updated the Board on the status of all the Polycrub allotments; which are being used and which are available. Allotments were advertised in the most recent Horshader newsletter, but an additional Facebook post will be put up with a deadline for Horshader residents to apply for an allotment. After that, the allotments will be made available outside of the Horshader area.
- **Shawbost School Gardening Club:** David Murdo informed the Board of his plans for the club in the coming growing year and the supplies he requires to carry them out. The Board complimented David on the success of the club so far.
- **Summer BBQ:** Horshader will plan a BBQ in June, inviting the pupils from the club.
- **Hebridean Tree Ark Project:** David Murdo briefed the Board on the Tree Ark project as it currently stands and the options going forward. The Board approved his plan to grow 10,000 trees and asked David to put together a proposal in writing of what is involved.
- **Improvements to growing area:** David Murdo will make some improvements to the growing area around the Polycrubs, including planting wildflower seeds.
- **2019 Budgets:** David Murdo was given his 2019 budget for the above work.

Actions from previous meetings

- **Community Space:** Alisdair and Lesley Wiseman visited the Community Space and put together a list of options for developing the space. The Board opted to leave Raebhat House offices as they currently are and focus on refurbishing the Community Space. They would prefer to seek local contractors to do this work and asked Alan to request quotes and timescales from both contractors in the area, and other island contractors once Alisdair forwards specs to him. In the meantime, the area will be cleared with all sellable items gathered in one place.

Other Business

- **AGM Planning:** The date for the next AGM was set as March 12th, 2019. An additional meeting will be held specifically for planning the AGM, date and time TBD.
- **Finalising the new governing document:** Alisdair proposed that a Special General Meeting should be held about two months after the AGM to discuss the changes proposed to the new governing document. The Governing Document Working Group have been working on these changes.
- **Annual Return:** Alisdair will talk to Calum Macdonald at CIB regarding the Annual Return.
- **Director's Code of Conduct:** Alisdair created a Director's Code of Conduct to be read and signed by all directors and then filed at the HCD office.
- **Safeguarding Policy:** Alisdair drafted a Safeguarding Policy to be read and considered by the Board.

- **Collection of scrap cars in the area:** Alan will get in touch with Galson Trust to find out more about the scheme they ran for collection of scrap cars in the area and will approach the firm who carried out this collection to do something similar in the Horshader area.
- **Horshader Newsletter:** The Board made some suggestions for the Horshader newsletter.
- **Funding Enquiry 'Cladach Fence':** Alan received a funding enquiry from South Shawbost crofters regarding the Cladach fence at the South Shawbost & Dalbeg border. Alan will look into this enquiry further and respond to the crofters.

Next meeting: AGM Planning Meeting, Monday 11th February

The Board of the Horshader Community Development Trust