

Horshader Community Development Trust
Minutes of Meeting
Monday 28th October 2024

Present: Directors: Flora Macleod, Fiona Jefferson, Chris Morrison, Peter Lidgett, Iain Macdonald, and Staff: Gordon Matheson.

Apologies: Directors: Jimina Macleod

Conflicts of Interest: JM is a trustee of Shawbost Old School Trust (the owners of TOSC).

Item	Discussion	Actions
Minutes of Previous Meeting(s)	Monday 30th September (Ordinary Business)	GM to add to remove action points, financial remuneration levels, and publish on web.
Matters Arising	<ol style="list-style-type: none"> 1. Hardship Grant Policy – Not Yet Actioned 2. Tree ARK business Plan – In progress 3. Community Woodland – No update 4. Service Pricing – Not Yet Actioned 5. Minibus – Ordered, expecting delivery before end of year 6. IT Security Review – Plan from PL 7. Christmas Tree 8. Directors Code of Conduct – Document Circulated 9. Staffing – A shortlist was agreed. Interview Panel appointed. 	<p>Interview Panel to be comprised of GM, FJ, and PL. They will meet to plan interviews, and were given autonomy to report on a decision to future meeting.</p> <p>Future discussion to be had on strategy for Directors Code of C</p>
Risort	O&M / EPK Still pending offer from Full Circle. There was discussion about “Major Spares” and options around this.	GM to advise Board when offer comes in. GM to seek direction from CES advisors about Major Spares issue.
New Members	None	

WhatsApp	It was agreed to note mayor discussions and any associated decisions made over company WhatsApp chats at the start of each monthly meeting.	GM to add standing Agenda item.
AGM Plan	<p>The Board discussed plans for the AGM:</p> <ul style="list-style-type: none"> • Seating Arrangements, Refreshments. • Board noted JM had indicated she would standing down. Agreed to send flowers by why of thanks, and to express our appreciation at the AGM. • Business agreed – no formal discussion of TOSC until post-AGM. It was agreed to provide an update to the community, but not ask for further action at the AGM. 	
Christmas Lunch Update	Christmas Lunch for Shawbost residents over 65 will be held in Raebhat on 10 th December. George Mitchell will cook.	
Staff & Directors Christmas Party	GM discussed an option to hold the Christmas party at Raebhat rather than going out to one of the hotels. Board agreed to go with what the staff wanted.	
Grant Applications	<p>There were three Grant Applications:</p> <ul style="list-style-type: none"> • Carloway Community Council seeking £2,000 towards polishing the main fall floor. • Iomain Cholmcille seeking £1,000 towards a shinty/hurling event in Shawbost. • Shawbost Old School Trust seeking £800 towards the annual fireworks display in the village. <p>It was agreed to meet each of these requests in full.</p>	GM to contact awardees with terms and conditions ASAP, and make payments accordingly.
Christmas Fayer	<p>Plans for the Christmas Fayer were finalised.</p> <p>Agreed to use the proceeds to support the Christmas party at Shawbost School, and make a further donation to cover Christmas presents for the pupils (c. £3 / child)</p> <p>Stall holders paying £10 per stall – double stalls £20.</p>	

	CM and PL will attend TOSC on Friday night to set up tables and use TOSC decorations to spruce the building up.	
Warmworks Update	Several people initially contact by Warmworks have yet to receive home inspections.	GM to chase Warmworks for an update.
Date of Next Meeting	Date of next meeting will be Monday 18 th November.	All